

## **Director of Missions**

### **Parker Baptist Association**

**Summary:** The Director of Missions serves as the Chief Executive Officer and the Lead Missions Strategist for the Association. He is elected by the Association and responsible to the Executive Board as outlined in the Association Bylaws.

**Salary:** Set in Annual Budget per Parker Baptist Association Annual Meeting

#### Missions Strategist

1. Guide the Association in the development, execution, and clear communication of a clear vision that accomplishes the stated purpose of the Association.
2. Work with the Executive Board to execute the Association's strategic priorities. Develop strategic partnerships that help fulfill those priorities.
3. Consistently seek opportunities to plant new churches in Parker County.
4. Facilitate and promote networking opportunities between association churches through technology and communication to share resources, ideas, and knowledge.
5. Establish relationships with church leadership offering counsel and encouragement.
6. Serve as a consultant to the Association's churches regarding Pastor/staff transitions, development and execution of strategy and vision, conflict resolution, and leadership training.

#### Executive Officer

1. Oversee the operation of the Association office, the resources offered to churches by the Association, and all administrative matters related to the non-profit status of the Association as authorized by the Executive Board.
2. Supervise other Ministerial and non-Ministerial staff, and the BSM director, employed by the Association in their day-to-day duties. Set expectations and perform periodic reviews for the staff as outlined in the Personnel policies.
3. Oversee the Association finances according to the annual budget and the financial policies. Insure that proper financial procedures are followed, and that proper reporting is given to the Executive Board.
4. Maintain working relationships with other Baptist agencies and entities.
5. Serve as a public representative of the Association to the local communities in Parker County.

#### Personal Qualifications

Pastoral Experience Required

Become an active member of a PBA church while serving as a Director of Missions

Master's level education required- Seminary or equivalent preferred